

ALL HALLOWS CATHOLIC SCHOOL

Admissions Policy 2018 / 2019

All Hallows is a Voluntary Aided Catholic School in the Trusteeship of the Roman Catholic Diocese of Portsmouth. It is the Governors' policy that the distinctive Catholic nature of the school should be maintained. With this in mind the governors ask all parents and carers who wish their children to attend All Hallows Catholic School to respect our Catholic ethos and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for and be considered for a place here. All Hallows will admit 240 children to Year 7 in the school year 2018-2019.

Students will be admitted on a non-selective basis and if there are more applications for entry to the school than places available the governors will apply oversubscription criteria in the order in which they are set out below i.e. applications for children in criterion 1) will receive first priority followed by those children in criteria 2) and so on. The Governing Body will use geographical distance (see notes) in the event of oversubscription when a final decision needs to be made in any criteria, with those living closer to the school receiving priority.

Oversubscription Criteria

- 1) Baptised Catholic (*see note 2*) Looked After and Previously Looked After children. (*see note 3*)
- 2) Baptised Catholic Siblings (*see note 4*) of children already in attendance at All Hallows Catholic School at the time of entry, whose application is accompanied by an original Baptismal Certificate and a signature from their Parish Priest. Or siblings who have been received into the Catholic Church and whose application is accompanied by an original letter or Certificate of Reception and a signature from their Parish Priest.
- 3) Baptised Catholic (*see note 2*) children whose application is accompanied by an original Baptismal Certificate and a signature from their Parish Priest. Or children who have been received into the Catholic Church and whose application is accompanied by an original letter or Certificate of Reception and a signature from their Parish Priest.
- 4) Other Looked After and Previously Looked After Children (*see note 3*)
- 5) Children from other Christian Denominations or other faith communities (*see note 4*) with a sibling already in attendance at All Hallows Catholic School at the time of entry whose application is accompanied by a signature from their minister of religion and a letter on official headed notepaper, from a designated place of worship, that confirms membership of their faith.
- 6) Children from other Christian Denominations or other faith communities whose parent is a member of staff, employed by the Governing Body at the school and have been in post for at least two years prior to the application to the school. These applications must be accompanied by a signature from their minister of religion and a letter, on official headed notepaper, from a designated place of worship, that confirms membership of their faith.



- 7) Children of other Christian Denominations or faith communities (*see note 5*) applications must be accompanied by a signature from their minister of religion and a signed letter, on official headed notepaper, from a designated place of worship, that confirms membership of their faith
- 8) All other children

In addition to the Local Authority Common Application Form, closing date of 31 October 2017, parents / carers who wish to apply under criteria 1 to 3 and 5 to 7 need to complete a separate All Hallows Catholic School Supplementary Information Form. The additional information on this form assists governors in placing applications in the correct oversubscription criteria. If no supplementary information form is submitted governors can only rank the application on the basis of the information contained in the common application form. **It is crucial that the Supplementary Information Form is completed and returned to the school by the closing date, Friday 3 November 2017, if parents wish to make sure their child is placed in the right criteria.**

All Supplementary Information Forms of Catholic children must be accompanied by an original Baptismal Certificate and by a signature from their Parish Priest. The signature of the Minister of Religion, and signed letter on official headed paper, from your designated place of worship is required for children from other Christian Denominations or other faith communities.

Children who have a statement of Special Educational Needs and children with Education, Health and Care Plans which names All Hallows Catholic School in Part 4 of the Statement, will be awarded a place. They will count towards the Published Admission Number.

Notes: Extra Information

1. Distance will be measured from the home address using the shortest route (straight line) to the main entrance to the school, using a standard computerised measuring system. Those living closer to the school receiving the higher priority within the relevant criteria. In the unlikely event of the distance between two applicant's homes and the school being the same, random allocation will be used, which will be supervised by an independent party.
2. A Catholic is a baptised member of a church in communion with the See of Rome or a child who has been received into the Catholic Church.
3. Looked After and Previously Looked After children - children who are registered as being in the care of a Local Authority or provided with accommodation by a local authority in accordance with Section 22 of the Children's Act 1989(a) e.g. fostered or living in a children's home, at the time an application for a school is made and children who have been previously in the care of a local authority or provided with accommodation by a local authority in accordance with Section 22 of the Children Act 1989 (a) and who have left that care through adoption, a child arrangements order (in accordance with Section 8 of the Children Act 1989, and as amended by the Children and Families Act 2014) or special guardianship order (in accordance with Section 14A of the children Act 1989)
4. Sibling refers to brother or sister, half-brother or sister, adopted brother or sister, step-brother or sister, foster siblings or the child of the parent / carer's partner where the child for whom the school place is sought is living in the same family unit at the same address of that sibling.



5. Other Christian Denominations are defined as Churches which are affiliated as members of Churches Together in England. A list of member churches can be found at www.cte.uk
6. In the event of oversubscription a waiting list will operate and children will be ranked according to the criteria stated in this policy. The waiting list will be operated for the full academic year for which entry has been sought. Looked after children, previously looked after children, and those allocated a place at the school in accordance with a Fair Access Protocol, will take precedence over those on a waiting list.
7. Late applicants will be placed on the waiting list, with places allocated as available according to the criteria stated in this policy.
8. Applications for places during the school year will be prioritised using the same criteria as in our Admissions Policy.
9. Applicants may choose to seek a place outside their child's chronological (correct) year group. Decisions will be made, by the Headteacher, on the basis of the circumstances of each case and what is in the best interests of the child concerned.

APPEALS PROCEDURE

(For entry in September 2018)

In accordance with the provisions of the Education Act 1998 amended by the 2002 Act parents have the right to appeal against the refusal of the Governors to admit the child. An independent appeals panel will hear the appeal.

Please note that this Policy is subject to annual review by the Governing Body.

Reviewed October 2016

**Closing date for All Hallows Catholic School Supplementary Information Forms
for September 2018 is Friday 3 November 2017**



Sixth Form College at All Hallows Catholic School

All Hallows Sixth Form College is a Voluntary Aided Catholic College in the Trusteeship of the Roman Catholic Diocese of Portsmouth. It is the Governors' policy that the distinctive Catholic nature of the college should be maintained. With this in mind the governors ask that all students who wish to attend The Sixth Form College will respect our Catholic ethos and its importance to the school community. This does not affect the right of students who are not of the faith of this school to apply for and be considered for a place here.

The Sixth Form College at All Hallows has a PAN for entry into Year 12 of twenty. This is the number of external applicants who will be admitted to the school for the first time. Internal applications may be received from students who already attend All Hallows in Year 11. Internal applicants will continue into the Sixth Form should they meet the minimum entry requirements. The overall capacity of Year 12 will be one hundred and fifty students in the school year 2018-2019. If capacity is not met, the school reserves the right to admit additional external applicants above the PAN where possible and in line with the oversubscription criteria below.

Students will be admitted on a non-selective basis and if there are more applications from external applicants than places available the governors will apply the oversubscription criteria in the order in which they are set out below i.e. applications for students in Criteria 1) will receive first priority followed by those in Criteria 2) and so on. Oversubscription criteria will only apply to external applicants and not to applicants who are already on roll at the school. The Governing Body will use geographical distance (see notes within the main admissions policy to Year 7) in the event of oversubscription when a final decision needs to be made in any criteria, with those living closer to the school receiving priority.

Oversubscription Criteria

- 1) Baptised Catholic Looked After and Previously Looked After children.
- 2) Baptised Catholic Siblings (*see note 4*)
- 3) Baptised Catholic students
- 4) Other Looked After and Previously Looked After Children.
- 5) Students of other faith communities who require a Catholic Sixth Form College
- 6) All other children

(For definitions, please refer to the notes within the main admissions policy to Year 7)

It is crucial that the Sixth Form Application Form is completed and returned to the Director of Sixth Form by the closing date of 8 December 2017.



Forms which are received after this date can only be considered as part of a waiting list once places have been allocated to on time applicants according to our criteria. Prior to admission, a meeting will be held to discuss options.

Places within the Sixth Form for both external and internal applicants will be subject to:

- 1) The availability of places on the various courses and in the various subjects offered by the College.
- 2) The achievement of the academic requirements for the courses contained in the Sixth Form prospectus.

