

# **ADDITIONAL ACTIVITIES ORGANISED FOR STUDENTS**

## **Charges and Remissions**

### **A. Introduction**

1. The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs and residential experiences can make towards students' personal, social and spiritual education.
2. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the students of the school and as additional optional activities.

### **B. Charges**

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

#### **3. School journeys in School hours**

The board and lodging element of residential activities deemed to take place within school hours e.g. foreign exchanges and journeys, field and study trips.

#### **4. Activities outside School hours**

The full cost to each student of activities deemed to be optional extras taking place outside school hours: e.g. residential journeys taking place mainly at weekends or school holidays, theatre and other trips, clubs held at lunchtime or after school, performances and activities for students for which a charge is made.

#### **5. Material, Instruments etc.**

The cost of purchase or hire of instruments, materials, equipment or clothing (or the provision of them by parents) for the following activities: D&T, Science, Physical Education, Art, Photography and Mathematics.

#### **6. Examination Fees**

Where a student has not been prepared for a public examination by the school, the Governing Body may make a charge for the cost of entering the student for the examination if previously agreed by parents. If a student fails without good reason to complete the examination requirements for any public examination for which the school has paid (or is liable to pay) an entry fee, then the Governing Body may recover the fee from the parent. The Governing Body may make a charge for the cost of any remark or check requested by a parent.

#### **7. General**

The Governing Body may from time to time, amend the categories of activities for which a charge may be made. Nothing in this policy statement precludes a Governing

Body from inviting parents to make a voluntary contribution towards the cost of providing education for students.

**C. Remissions**

8. Where the parents of a student are in receipt of income support or family credit, the Governing Body will remit in full the cost of board and lodgings for any residential activity that it organises for the student, if the activity is deemed to take place within school hours or where it forms part of the syllabus for an activity which it organises for the student, if the activity is deemed to take place within school hours or where it forms part of a syllabus for a prescribed public examination of the National Curriculum.
9. In other circumstances, there may be cases of family hardship, which make it difficult for students to take part in particular activities for which a charge is made. When arranging a chargeable activity the Governing Body will invite parents to apply in confidence for the remission of charges in part or full. Authorisation or remission will be made by the Governing Body.